

CISP Merchandise Order Form

A. First, contact us at cisp-merch@bostoncoop.net to make sure we have the items in stock.

B. Next, we'll let you know whether we have the requested products in stock and will confirm your order pending payment. Please do not mail your check or order form until you have checked with us and your order has been confirmed.

C. Once you've received confirmation, mail your printed order form and payment. Please be sure to make your check payable to Northeastern University, write "CISP" in the memo line, and send to:

**CISP
Northeastern University School of Law
400 Huntington Ave.
Boston, MA 02115**

Please note: If you make the check out to CISP, we will have to mail it back to you and wait for a new check. Sorry! All sales are final—no returns.

We'll let you know when we send out your order. Thanks so much for supporting public interest co-ops!

Name: _____ **Phone Number:** _____

Address: _____

Email Address: _____

| Item Number | Price (for one) | Size | Color | Quantity | Total Price (Price x Quantity) |
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| Merchandise Total: | | | | | |
| Shipping = \$6 for first item, \$2 for each additional item | | | | | |
| Optional Donation | | | | | |
| Total Price (Merchandise + Shipping + Donation) : | | | | | |

NOTES:

Official CISP Use Only

Order Confirmed by _____ Date _____

Order Shipped by _____ Date _____

Rev. 0706b